



Stokes County
Purchasing Department

Memorandum

To: Board of Commissioners

From: Glenda Pruitt, Purchasing/Project Manager

Date: August 23, 2023

Re: Animal Shelter Facility

Attached you will find the concepts of the new animal shelter facility presented to me by Freeman Kennett Architects. I met with the animal shelter building committee, revisions were made and resubmitted to Freeman Kennett Architects. I received the final concept documents and met with the committee on August 21, 2023 for review and a recommendation. I have also met with the animal shelter staff for their review. Freeman Kennett Architects will be at the meeting for a detailed presentation of the concepts.

Our recommendation is for Concept A-Renovation which is to utilize the old prison building located at 1075 Dodgetown Road Walnut Cove, NC 27016. I would like to request the Board's approval for Freeman Kennett to continue with plan specification for Concept A-Renovation. I am also requesting for the Board's approval to start creating bid documents and sending out for quotes for demolition of the structures numbered 1-10 on the attached map. By starting this process now, we can be working on demo, cleanup and site preparation while Freeman Kennett Architects prepares plan specifications, bid documents, etc. Funds were appropriated for demolition at this location in the public works budget.