

AGENDA



Andy Nickelston, Chairman
Ronnie Mendenhall, Vice Chairman
Rick Morris, Commissioner
Jimmy Walker, Commissioner
Ernest Lankford, Commissioner

BUDGET WORK SESSION
Thursday, May 14, 2020
1014 MAIN STREET
DANBURY, NC 27016
3:00 PM

Call to Order

Invocation

Pledge of Allegiance

Approval of Agenda

I. Adjustments to the FY 2020-21 Recommended Budget

a. Budget Adjustments

II. Revenues Overview

a. Review of Revenues

III. Expenditures Overview

a. Review of Expenditures

IV. Budget Discussion

V. Adjournment

*Anyone with a disability(is) who needs an accommodation to participate in this meeting is requested to inform us 48 hours prior to the scheduled time of the affected group meeting

*Attachments may be delivered before or at the time of the meeting

*Times may vary due to times preset for agenda items



**Budget Work Session
May 14, 2020
3:00 PM**

Item number: I.a.

Budget Adjustments

Contact: Julia E. Edwards, Finance Director

Summary:

ATTACHMENTS:

Description	Upload Date	Type
Adjustments to 20-21 Recommended Budget	5/12/2020	Cover Memo

Health Title XIX Fund

Transfer from General Fund reduced	\$ (1,258.00)
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Health Insurance	\$ (1,160.00)
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Unemployment Insurance	(38.00)
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Term Life (9.00)

\$ (1,258.00)

Was \$265 should be \$252

Unemployment	\$ (13.00)
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GIS Website

Misc. Contractual Services	\$ 3,200.00
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Equipment was purchased in 19-20, but left on budget

Equipment Non Capitalized	\$ (4,000.00)
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\$ (2,071.00)



**Budget Work Session
May 14, 2020
3:00 PM**

Item number: II.a.

Review of Revenues

Contact: Julia Edwards/Jake Oakley

Summary:

ATTACHMENTS:

Description	Upload Date	Type
Revenue Overview	5/12/2020	Cover Memo



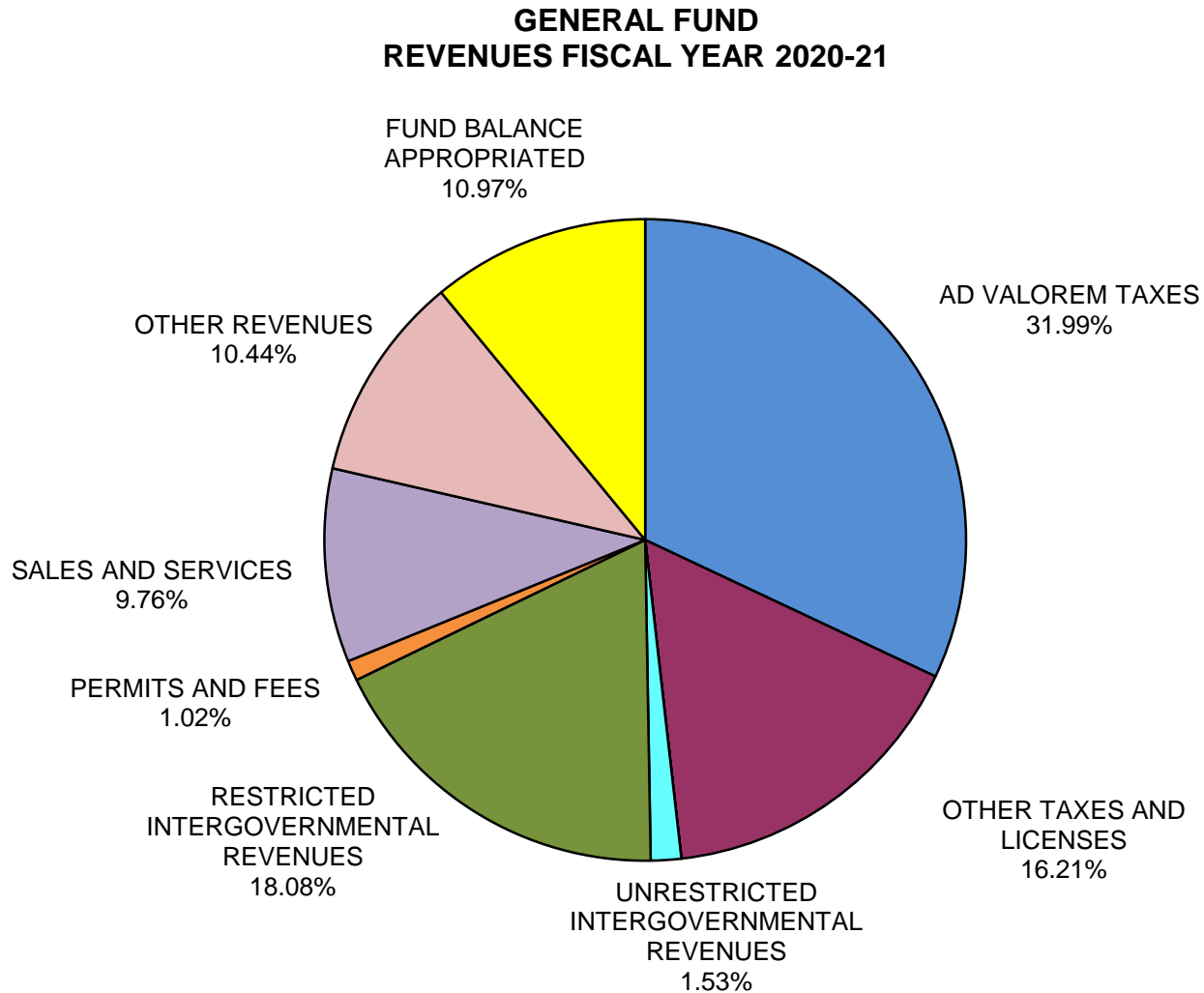
FY 2020-21 Revenue Overview For Stokes County Board of County Commissioners (BOCC)



Overview

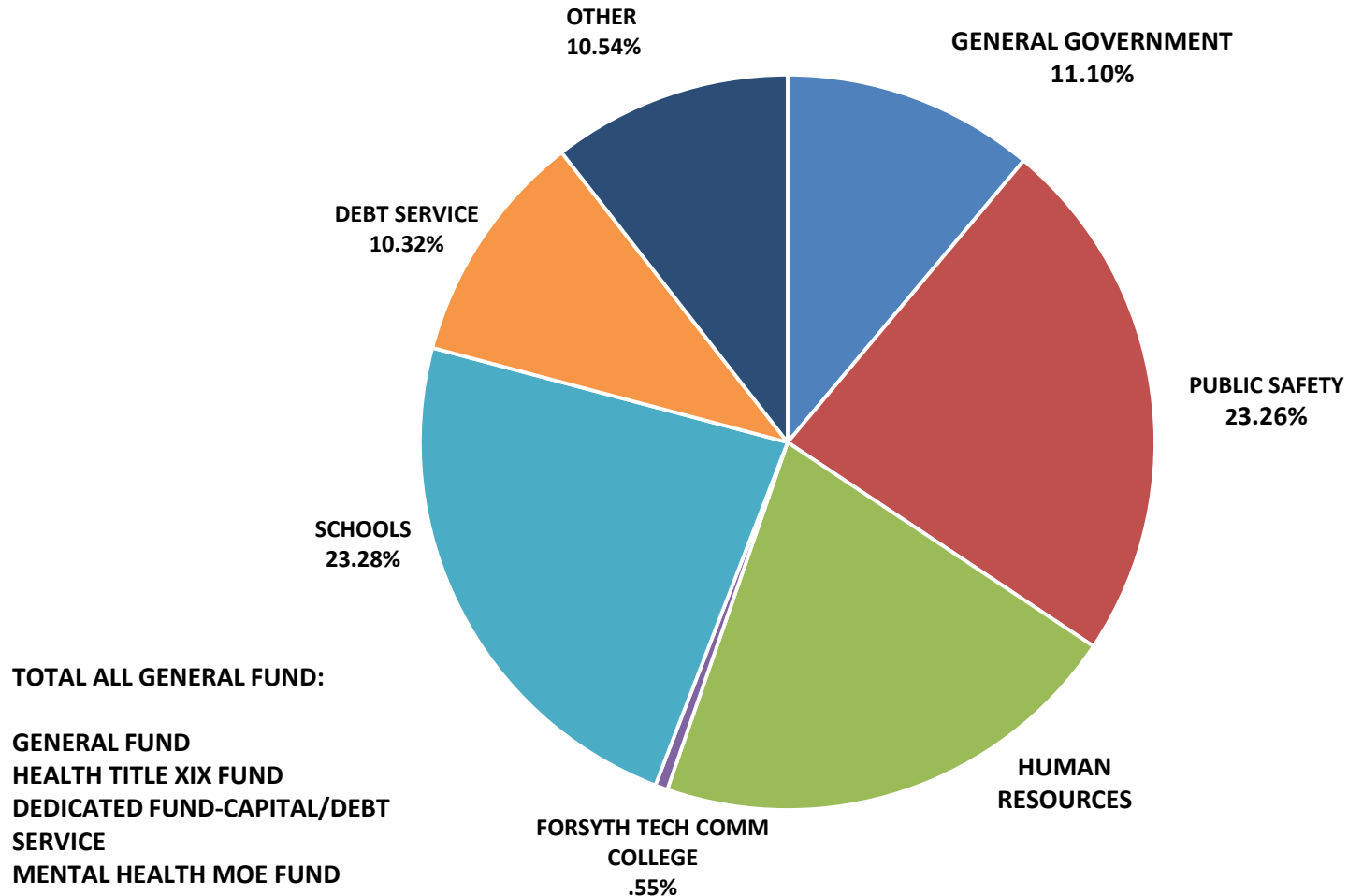
- Revenue projections remain conservative
- Projections for FY 2020-21 are based primarily on actual collections this year compared to budgeted amounts due to COVID-19
- County and School System sales tax revenues are up slightly, but were budgeted using a recommended formula due to COVID-19
- Holding an adequate County fund balance is critical in reducing financial risk and maintaining the County's high ratings from the rating agencies
- Tax rate was changed from 28.80 cents to .31 cents for General Fund, and from 33.20 to .31 cents for School Current Expense Fund, while the .04 cents Dedicated Fund, and .08 cents for King Fire, Rural Hall Fire, Walnut Cove Fire and Service District remain the same

FY 20-21 Projected Revenue Summary



FY 20-21 Projected Revenue Summary

COMBINED EXPENDITURES FOR GENERAL FUND FISCAL YEAR 2020-21



Ad Valorem Taxes

- **FY 20-21 county value is \$3,679,755,204**
 - General Fund - Estimated Ad valorem revenue is **\$11,110,653** using a **.31** cent tax rate at **97.40%** collection rate
 - Dedicated Fund-Capital/Debt Service Fund - Estimated Ad valorem revenue is **\$1,433,633** using a **.04** cent tax rate at a **97.40%** collection rate
 - School Current Expense Fund – Estimated Ad valorem revenue is **\$11,110,653** using a **.31** cent tax rate at a **97.40%** collection rate
- **For comparison FY 19-20 value was \$3,577,940,752**
 - General Fund - The collection rate of **97.52%** was used, which produced **\$10,048,919** in Ad valorem revenue at **28.80** cents
 - Dedicated Fund-Capital/Debt Service Fund- The collection rate of **97.52%** was used, which produced **\$1,395,683** at a **.04** cent tax rate
 - School Current Expense Fund – The collection rate of **97.52%** was used, which produced **\$11,584,170** in Ad valorem revenue at **33.20** cents
- **The County value increased \$101,814,452.**
 - General Fund, School Current Expense Fund, and Ad Valorem tax increased **\$614,838** at a **.62 cent** tax rate with a collection rate of **97.40%**. At a **.31 cent** tax rate per fund the increase would be **\$307,419** each
 - Dedicated Fund Ad Valorem tax increased **\$39,667** collection rate **97.40%**

Ad Valorem Taxes

- **FY 20-21 county value for Motor Vehicle is \$426,153,774**

General Fund - Motor Vehicle Ad valorem revenue is **\$1,321,077** using a **.31** cent tax rate at a **100%** collection rate. Local Government Commission recommends budgeting at 100%.

Dedicated Fund-Capital/Debt Service Fund – Motor Vehicle Ad valorem revenue is **\$170,462** using a **.04** cent tax rate at a **100%** collection rate.

School Current Expense – Motor Vehicle Ad valorem revenue is **\$1,321,077** using **31** cents tax rate at **100%** collection rate.

- **For comparison FY 19-20 value was \$395,873,947**

General Fund - Motor Vehicle Ad valorem revenue was **\$1,140,117** using a **28.80** cent tax rate at **100%** a collection rate.

Dedicated Fund-Capital/Debt Service Fund – Motor Vehicle Ad valorem was **\$158,350** using a **.04** cent tax rate at a **100%** collection rate.

School Current Expense Fund – Motor Vehicle Ad valorem was **\$1,310,343** using a **33.20** cent tax rate at a **100%** collection rate.

- **The County value increased \$30,279,827.**

General Fund, School Current Expense Fund, and Ad Valorem tax increased **\$187,736** at a **.62 cent** tax rate. At a **31 cent** tax rate per fund the increase would be **\$93,868** each.

Dedicated Fund Ad Valorem tax increased **\$12,112**

FY 20-21 Sales Taxes

- As of March 2020 sales tax is currently **\$377,889** ahead compared to last year, which is a 7.54% increase.
- Sales tax revenue estimates as of June 30, 2020 are:
 - Article #39 - **\$2,449,134** (budgeted amount **\$2,365,000**)
 - Article #40 - **\$2,067,323**(budgeted amount **\$2,120,00**)
 - Article #42 - **\$598,949** (budgeted amount **\$600,000**)
 - Article #44*524 - **\$1,838,317** (budgeted amount **\$1,720,000**)
- Projected gain this year over last year in combined sales tax revenue is **\$131,290** or **1.92%**

FY 20-21 Sales Tax Estimates

- Recommended FY 20-21 budgeted sales tax estimates for General Fund are shown below:
 - Article #39 from FY 19-20 amount of \$2,365,000 to **\$2,225,000**
 - Article #40 from FY 19-20 amount of \$2,120,00 to **\$1,875,000**
 - Article #42 from FY 19-20 amount of \$600,000 to **\$545,000**
 - Article #44*524 from FY 19-20 amount of \$1,720,000 to **\$1,825,000**
- These are conservative estimates based on actual collections experienced during this budget year using the recommended formula to calculate sales tax due to COVID-19.

FY 20-21 School's Sales Tax

- As of March 2020 sales tax is currently **\$105,658** ahead compared to last year, which is a 7.33% increase
- Sales tax revenue estimates as of June 30, 2020 are:
 - Article #40 - **\$980,168** (budget amount \$885,000)
 - Article #42 - **\$993,918** (budget amount \$895,000)
- Projected loss this year in combined sales tax revenue is **(\$1,017)** compared to last fiscal year.
- Recommended FY 20-21 budget sales tax estimates as shown below
 - Article #40 from FY 19-20 amount of \$885,000 to **\$750,000**
 - Article #42 from FY 19-20 amount of \$895,000 to **\$750,000**
- These are conservative estimates based on actual collections experienced during this budget year and formula used to calculate sales tax due to COVID-19.
- May and June sales tax is not received till July and August, but we have to pull back these revenues into the 2019-20 fiscal year. The funds are not available for budget until received, therefore we can not budget the May and June receipts.

Revenue Items of Interest

- Recommended budget uses projections from the State of N.C. for Health Dept and DSS.
- IRS interest refund for QZAB / QSCB budgeted based on receiving the full reimbursement. This reimbursement can always change.
- Investment income is based on estimated collections for FY 2019-20 and interest rate reduction due to COVID-19.
- Proceeds of \$719,400 from Financing include the following equipment:
 - EMS**
 - One (1) ambulance \$210,000
 - Frontloaded Refuse Truck
 - Servers (IT and Finance)
 - Computers (33)
- Inmate reimbursement-Revenues from other counties is a conservative estimate of \$400,000. These funds will pay the debt service \$261,920 and \$138,080 used for Jail expenses. Other Jail fees are estimated conservatively.
- Ambulance fees decreased due to collections for fiscal year 2019-20.

Revenue Items of Interest (2)

- Budget recommendation appropriated \$4,482,196 from General Fund balance. This will leave an estimated 20.71% fund balance.
- Recommendation appropriates \$450,000 of Lottery proceeds for payment of school debt. This appropriation is based on what we receive annually from lottery funds.
- Transfer from Dedicated Fund-Capital/Debt Service Fund appropriation has increased due to the disbursement of lottery funds first for new school debt. The total transfer amount of \$2,992,891 to General Fund consists of:
 - \$2,623,805 for Early College and school debt payment
 - \$369,086 Early College operating expenses
- Transfer from Dedicated Fund-Capital/Debt Service fund to School Current Expense Fund consists of:
 - \$87,700 Poplar Springs Elementary School operating expenses

Possible Revenue Adjustments

- Below are areas where revenue projections could be increased by the BOCC:
 - Ad valorem collection tax rate
 - Increase fees for services (ex: EMS, Animal Control, Environmental Health, Planning, Solid Waste, etc.)
 - Could also consider charging a fee for fire inspections and plan reviews
 - Could also consider increasing dog tax for non-spayed / neutered dogs
- My conservative recommendation is to not increase any of these projections and to use any excess revenues that occur to offset other revenue shortfalls or to increase the County's General Fund Balance.

Revenue Summary

- General Fund balance is within the normal range.
 - The estimated fund balance after FY 19-20 appropriation should be around 22.43% as of the audit unassigned fund balance of \$11,194,414 on 06/30/19. At this time it is unknown how much, if any of the \$4,093,376 budgeted fund balance will be used. If the FY 2019-20 appropriation is not used, then the percentage will increase.
 - Revised appropriated fund balance is \$4,855,916 as of 04/30/20. Estimated used fund balance as of 04/22/20 is about \$900,000 or more. Estimated fund balance as of 04/22/20 is \$14,455,573, or 30.01%. This estimate will change with the audit due it is unknown what if any will be pulled back from expenditures as of 06/30/20.
 - If \$4,482,196 of fund balance is used it will leave an estimated amount of \$9,973,377, or 20.71%.

These are just estimates.



**Budget Work Session
May 14, 2020
3:00 PM**

Item number: III.a.

Review of Expenditures

Contact: Julia Edwards/Jake Oakley

Summary:

ATTACHMENTS:

Description	Upload Date	Type
Expenditures Overview	5/12/2020	Cover Memo



FY 2020-21 Budget Overview For Stokes County Board of County Commissioners (BOCC)



Overview of FY 2020-21 Budget

- Total FY 2020-21 General Fund budget is \$40,851,543, which is an increase from the current budget of \$966,210, or 2.42%.
- Total FY 2020-21 General Fund and School Current Expense Fund budget is \$53,483,273, which is an increase from the current budget of \$504,937, or .95%
- In order to balance the 2020-21 Budget, \$4,482,196 of the fund balance is required.
- Revenues have been budgeted conservatively.
- Salary and equipment requests have been reviewed for needs not wants.
- Departments budgets were reviewed and budgeted on needs, using prior year expenditures.
- Reductions were made due to COVID-19.

Common Expenditures Across All Departments

Personnel Services

Longevity increases

Increase in employer retirement contribution- 9.03% to 10.23% for general employees and 9.70% to 10.84% for law enforcement employees

Increase in medical insurance premiums from \$579.97 to \$644.85

Decrease in dental insurance from \$32.58 to \$28.67

Unemployment Insurance remains at 1% up to \$252

Term life insurance premiums remained the same at \$4.98

Materials, Supplies & Expense

Reductions were made due to COVID-19 effects on budgets

Enterprise Fleet Management

16 new vehicles to be added to the county fleet

THESE ITEMS ARE NOT REFLECTED ON INDIVIDUAL DEPARTMENTAL CHARTS

Administration

- Budget decreased (\$111,507) or (33.79%) from FY 2019-20.
- \$9,500 cut from requested budget for materials and services.
- Transferring Human Resources from Administration to a separate New Department.
- (2) Computer per IT (Financed)

Animal Control

- Budget decreased (\$25,646) or (6.56%) from FY 2019-20.
- \$35,950 cut from requested budget for materials and services.
- Part Time cut \$1,500 based on what we expensed in FY 2019-20.
- Add funds for Spay/Neuter Program
- 1 Computer per IT (Financed)

Arts Council

- Budget increased \$10,440 or 7.47%

Contingencies

- Contingency budget lines remained the same
 - Emergency contingency funded at \$150,000
 - \$125,000 for employee payoff of unused vacation, comp time and/or holiday leave.

Cooperative Extension

- Budget increased \$72,182 or 38.38%
- \$3,000 cut from requested budget for materials and services.
- New Director hired.
- Livestock Agent hired due to former Extension Director served as Livestock Agent as well as Director.
- Positions Funded: 50% State/50% County
- 1 vehicle Enterprise Leasing

Debt Service

- Budget increased \$139,792 or 2.56%
- Summary of Debt Service detailed on the next slide.
- Two installment purchases for equipment for \$137,174 paid off.
- The new installment purchases for equipment added \$221,353 to debt service for 3 years.
- New Enterprise leasing \$112,032 for five years.

Overview of FY2020-21 County Debt Commitment

Debt Description	Purpose of Debt	Years Left	Amount (P plus I)
USDA	Community College	38	\$220,681
PODS	Purchase for Early College	3	\$83,266
Land Purchase	Poplar Springs Elementary	8	\$90,955
School Construction	Nancy Reynolds and Comm. College	9	\$1,218,250
QSCB	Poplar Springs and Southeastern	7	\$1,781,829
QZAB	Southeastern	7	\$295,714
School Addition	Lawsonville Elementary	8	\$181,110
<u>Total School Debt</u>			\$3,871,805
USDA	Jail Expansion	39	\$261,920
Capital Lease	EMS, Sheriff, Solid Waste, Generator & Life Paks	1	\$265,286
Capital Lease	EMS, Roll Off Truck	2	\$221,354
Capital Lease	Enterprise Leasing	3 5	\$445,033 \$112,032
Capital Lease	EMS & Sheriff & Other Equipment	Last yr.	\$315,950
Capital Lease	Autumn Square Property	2	\$62,299
Capital Lease	Tax Office Software	3	\$42,000
<u>Total Cap. Lease Debt and USDA</u>			\$1,725,874
<u>Total Debt Service for FY 2020-21</u>			\$5,597,679
<u>Total Debt Service for Stokes County</u>	Principle and Interest		\$45,103,629

District Resource Center

- Budget increased \$3,324 or 1.81%
- \$6,425 cut from requested budget for materials and service.
- Part Time salaries cut back to current budgeted amount.
- Equipment purchased with DRC Fees.

Economic Development

- Budget decreased (\$27,144) or (9.36%)
- \$36,000 cut from requested budget for materials and services.
- Laptop computer per IT (Financed)

Elections

- Budget decreased (\$156,727) or (40.40%)
- Reduction is due to equipment budgeted in the current fiscal year.

Emergency Communications

- Budget increased \$16,681 or 1.65%
- \$19,900 cut from requested budget for materials and services.
- Laptop computer per IT (Financed)
- \$41,900 equipment request cut.
- Lead Telecommunicator Supervisor request cut.

Emergency Management

- Budget decreased \$27,524 or 17.12%
- \$8,250 cut from requested budget for materials and services.
- Step increase for the Emergency Medical Services Director/Emergency Management request cut.
- F-550 4X4 Flatbed truck and trailer recommended due to they are paid for by grants.
- Radio, red light, and equipment for truck recommended
- Drone request cut.

Emergency Medical Services

- Budget decreased (\$241,549) or (5.80%)
- \$68,000 cut from requested budget for materials and services.
- New positions-(1) Community Paramedic request cut.
- Assistant Shift Supervisors (3) promotion request cut
- Reclassification Training Officer to EMS Operations Manager/Training Officer request cut
- Administrative Assistant-EMS request cut
- (6) Paramedic for Unit 6 request cut/postponed until WC Station complete
- Purchase 1 ambulance (Financed)-2 requested
- (2) Laptop computer per IT (Financed)
- (6) Glide Scope GO Cameras

Environmental Health

- Budget decreased (\$20,089) or (6.55%)
- \$5,770 cut from requested budget for materials and services.
- Unfunded Environmental Health Specialist position requested, not recommended.
- 1 vehicle Enterprise.
- Lettering and bed cover for Leased vehicle.

Finance

- Budget increased \$92,739 or 17.22%
- \$6,650 cut from requested budget for materials and services.
- Reclassification of Finance Accounting Tech I to Finance Accounting Tech II-Finance/Purchasing due to additional duties and the change in Vehicle Maintenance.
- Audit contract increased, increase in fees for enterprise leasing and additional cost for new server conversion.
- 2 computers per IT (Financed)
- Server for Financial Software per IT (Financed)
- Software for new server per IT
- Revenues from interest on investment decreased due to interest rate reduction due to COVID-19.

Fire Marshal

- Budget decreased (\$24,614) or (7.12%)
- \$16,839 cut from requested budget for materials and services
- Step increase for Fire Marshal request cut
- Reclassification of (2) Assistant Fire Marshal's request cut
- Motorola Radio
- (2) Panasonic Laptops per IT (Financed)
- Lifepad AED
- Scott Air pack with mask request cut

Forsyth Tech

- Budget increased \$3,762 or 1.27%
- \$13,500 cut from requested budget for materials and services.
- This department is paid from the New School/F. Tech Fund (4 cents).
- 200 feet of Fence on property.

GIS/Mapping

- Budget increased \$817 or .37%
- \$3,119 cut from requested budget for materials and services.
- Reclassification of GIS/Mapping Supervisor to GIS/Land Records Supervisor request cut.

Governing Body

- Budget increased \$3,098 or .26%
- Increased number of retired employees on insurance
- Workers' Comp and General Liability insurance budget remained the same.
- New chairs for Commissioners for Commissioners chambers cut.

Health Department and Health Title XIX

Medicaid Fund

- Health Department budget decreased (\$101,189) or (12.37%)
- Unfunded a Nutrition II position and a Licensed Practical Nurse II
- 1 vehicle Enterprise leasing
- Health Title XIX Medicaid Fund increased (\$27,220) or (2.01%)
- County funding is \$546,039; may be reduced when we receive Medicaid cost settlement
- Medicaid cost settlement funds have not been budgeted
- Unfunded Licensed Practical Nurse II
- Lettering and bed cover for new Leased vehicle
- (2) computers cut due to purchased in FY 2019-20
- Total General Fund allocation is as followed:
 - Health Department \$295,445
 - Environmental Health \$204,761
 - Health Title XIX Fund \$546,039
 - Total \$1,046,245, which is a decrease (\$208,597) or (16.62%) from FY 19-20

Human Resources

- Transferred Human Resources from Administrative budget to create new department.
- \$2,100 cut from requested budget for materials and services.
- \$4,000 added for physical and drug screening transferred from Governing Body budget.

Information Systems

- Budget increased \$96,221 or 31.96%
- \$2,500 cut from requested budget for materials and services.
- (4) Servers and software for Network budgeted (Financed) due to rotation of Maintenance contracts
- Computer (Financed)

Jail

- Budget increased \$19,048 or .78%
- \$61,700 cut from requested budget for materials and services
- (2) New Jailer positions - cut
- (3) Computers per IT (Financed)
- (10) Portable Radios
- (4) Intercoms (West and South gates)
- Loop Detector Call at vehicle gate
- Touchscreen Control Station
- Camera/Intercoms for Courthouse Holding Cells
- Sally Port Holding Cell Project - cut
- Revenues from Inmate reimbursement from other counties estimated at \$400,000, which is conservative. These funds were budgeted for debt payment of \$261,920, and \$138,080 for jail operations. Inmate state reimbursement increased \$90,000.

Legal

- Budget decreased (\$10,000) or (10.87%)
- Decreased other legal services due to expenditures for FY 2019-20.

Library

- Budget increased \$20,529 or 3.94%
- Salary study implementation continues approved in current budget.

Medical Examiner

- Budget decreased (\$5,000) or (11.90%)
- Based on expenditures for 2019-20 fiscal year.

Mental Health MOE Fund

- Budget remained the same.
- Transfer from general fund is \$395,820.

Natural Resources

- Budget increased \$419 or .27%
- \$4,800 cut from requested budget for materials and services.
- Computer per IT (Financed)

Parks

- Budget increased \$20,935 or 88.63%
- \$4,050 cut from requested budget for materials and services.
- Maintenance/Park employee salary and fringes were split 50% Public Buildings and 50% Parks.
- New Maintenance/Park position 50% Public Buildings and 50% Parks request cut.
- Additional part time seasonal employee for park added.
- John Deer 4wd Gator request cut

Planning

- Budget increased \$12,827 or 2.95%
- \$10,700 cut from requested budget for materials and services.
- Unfunded Code Enforcement Officer II requested-not recommended.
- Lease vehicle and equipment for new employee cut due to not recommending position.
- Professional services for contracting with retired employee until the hiring and training of new employee completed-not recommended.

Public Buildings

- Budget decreased (\$42,448) or (3.19%)
- \$41,900 cut from requested budget for materials and services.
- Maintenance/Park employee salary and fringes split 50% Public Buildings, and 50% Parks.
- New Maintenance/Park position 50% Public Buildings and 50% Parks- request cut
- Changed Public Works Director to 50% Public Buildings, 15% Regional Sewer, 15% Danbury Water, 5% Forsyth Tech, and 15% Water and Sewer Authority.
- Changed Administrative Assistant to 55% Public Buildings, 15% Regional Sewer, 15% Danbury Water, and 15% Water and Sewer Authority.

The following improvements funded from the Capital Reserve Fund:

- Paving EMS Station at the Hospital and Old Courthouse Parking \$25,000
- Replace the rest of the flooring at the Courthouse
- Front Loader Backhoe 1/3 Public Buildings, 1/3 Regional Sewer, and 1/3 Danbury Water \$25,000
- Projects not recommended:
 - Replacement of flooring at King Office \$5,400
 - Chairs recovered (70) \$7,000
 - Prison Camp Demolition \$140,000
 - EMS Storage Building sewer connection \$5,000

Purchasing

- Budget increased \$9,455 or 9.32%
- \$3,500 cut from requested budget for materials and services
- Increase Support Services Director's salary due to transferring duties of the Vehicle Maintenance Supervisor
- Reclassification of Finance Accounting Tech I to Finance Accounting Tech II-Finance/Purchasing due to additional duties and the change in Vehicle Maintenance
- Misc. Contractual Services increased due to Pine Hall trail upkeep and shelter cleaning

Recreation

- Contract with the YMCA did not change

Register of Deeds

- Budget decreased (\$3,321) or (1.33%)
- Cut Permanent Part Time position (Salary \$13,304 and Fringe \$2,379 with a total of \$15,683)
- Digital Reader/Printer request cut
- Misc. Contractual Services for redaction project funded from the technology funds in Capital Reserve in the amount of \$14,672.

Revaluation

- Budget increased \$18,443 or 7.78%
- \$1,500 cut from requested budget for materials and services.
- Computer per IT (Financed)
- Increase in budget due to revaluation year.

School Current Expense

- Budget recommendation for FY 2020-21 is \$12,719,430, which is a decrease of (\$463,873) or (3.50%).
 - \$87,700 is from the 4 Cent Fund, a decrease of \$2,600 from FY 19-20
 - \$12,631,730 is a 31 cent tax rate. This is a decrease of (\$461,273) or (3.52%) from FY 19-20
- BOE requested budget for FY 20-21 is \$14,096,873, which is an increase of \$913,570 or 6.92%.
 - \$87,700 is from the 4 Cent Fund, a decrease of \$2,600 from FY 19-20.
 - \$14,009,173 is an increase of \$916,170/ 7%, which would require a 34.25 cent tax rate and using \$74,117 from fund balance (not the BOE fund balance)
 - As of the BOE 2019 audit their unassigned fund balance was \$305,641. BOE did not use any of the fund balance for FY 2019-20 budget.

School Capital Outlay and Capital Reserve Fund

- Budget recommends funding \$1,524,000, which is what the BOE has requested
- The BOE sales tax funds are restricted by state statute to go towards debt payment and/or capital. These funds are separate from the Current Expense
- Estimated fund balance at the end of 06/30/20 is \$156,056.
- Sales tax revenue budgeted at a reduction due to COVID-19.
- \$24,000 fund balance is being used to fund the request.

Senior Services

- Budget decreased (\$8,983) or (1.41%)
- \$35,500 cut from requested budget for materials and services.
- New part time position for Walnut Cove Senior Center request cut.
- Increase hours part time Office Assistant for transportation scheduling recommended.
- Computer per IT (Financed)

Sheriff's Department

- Budget increased \$248,253 or 6.40%
- \$42,700 cut from requested budget for materials and services.
- New Positions-Deputy Sheriff II and Records Clerk request cut.
- Reclassifications for (2) Records Clerk, Administrative Office I and Office Assistant III request cut.
- (3) SRO Officers added during FY 19-20 due to a grant. These position are included in the budget with the continuation of the grant.

Equipment for vehicles

- (10) Laptop computers per IT (Financed)
- (2) Computers per IT (Financed)
- (5) Body Armor Vest
- Kid-Id Equipment
- Camera
- DARE Software Upgrade
- 12 vehicles Enterprise leasing

Social Services

- Budget increased \$187,720 or 3.80%
- \$107,000 cut from requested budget for materials and services
- Position and reclassification request cut from budget
 - Reclassification of (2) Social Worker II to Social Worker III (Adult Services)
 - Reclassification of Processing Assistant III to Accounting Tech II
 - Reclassification of (3) Processing Assistant III to Processing Assistant IV
 - Reclassification of Accounting Tech I to Accounting Tech II
 - (3) New Social Worker II position
 - New Social Worker Supervisor III
 - New Income Maintenance Supervisor II
- Substance Abuse Counselor County proportion of salary and fringe will no longer be funded by the Mental Health MOE Fund
- (4) Vehicles \$20,500 each (Federal \$41,627, State \$2,819, County \$32,904 and Capital Reserve Fund \$4,650)
- This department has received at total of 17 positions since FY 14-15 to FY 18-19
 - FY 14-15 58 positions
 - FY 15-16 64 positions
 - FY 16-17 64 positions
 - FY 17-18 70 positions
 - FY 18-19 75 positions
- Total General Fund appropriations:
 - DSS Administration \$1,970,657
 - Aid to Blind \$2,525
 - Day Care \$10,000
 - Medicaid \$10,000
 - Public Assistance \$1,301,322
 - Total \$3,294,504, which decreased (\$237,223) or (6.72%)

Social Services-Other Budgets

- Aid to Blind budget - no change
- Day Care budget increased \$2,991 or 42.67% MOE Funds
- Medical Assistance budget decreased (\$5,000)or(33.33%).
- This budget may have to be amended if errors are found in the eligibility of clients.
- Public Assistance budget decreased (\$374,111)or(11.66%)
 - \$400,000 cut from requested budget (Federal \$201,480, State \$42,593, County \$155,927)
 - SUV \$31,000 purchase from Special Adoption Funds-No County Funding

Solid Waste

- Budget increased \$146,670 or 9.80%
- \$37,100 cut from requested budget for materials and services
- New truck driver position request cut. Position requested due to drivers earning comp time and being unable to use their time. After running the numbers for earned and used comp time, the drivers are able to use their comp time. A part time driver could not to be used to fill this time.
- Front Loader Refuse Truck (Financed)
- Wash out repairs to landfill
- Solid Waste Transfer Stations Pinnacle Site \$300,383 was put in Capital Projects Fund

Special Appropriations

- Budget increased \$44,065 or 8.94%
- JCPC funds from \$136,010 to \$166,978 which is a \$30,968 increase.
- County JCPC Match from \$40,803 to \$50,093 which is a \$9,290 increase.
- YVEDDI remained the same.
- Domestic Violence remained the same.
- Forestry Services increased \$5,960 or 8.24%
 - Requested new truck -request cut
- King Senior Center decreased (\$312) or (4.76%) due to the matching funds for Walnut Cove Senior Center for HCCBG funding.
- Stokes County Fire & Rescue Association increased \$2,250 or 10.61%.
- Winston Salem Urban Area Triad (MPO) no change
- PTRC-RPO no change
- Friends of Stokes Shelter \$50,000 request cut

Superior Court

- Budget decreased (\$11,000) or (45.05%)
- \$10,000 cut from requested budget for materials and services.
- Jury Commissioners – no funding needed until the 2021-22 budget.

Tax Administration

- Budget increased \$23,470 or 2.86%
- \$19,000 cut from requested budget for materials and services.
- Reclassification of Listing Appraiser to Personal Property Appraiser II request cut.
- Reclassification of Motor Vehicle Appraiser to Motor Vehicle Clerk/Tax Collector Clerk request cut.
- Reclassification Business Personal Property Appraiser to Personal Property Listing Supervisor request cut.
- (3) Computers per IT (Financed)

Transfers

- Budget increased \$826,255 or 59.21%
- Transfers from General Fund
 - \$100,00 for HVAC replacements/Other Projects to Capital Reserve
 - SRMH Fund \$39,999 per lease agreement with modification last year
 - Recommended transferring of debt payoff in the amount of \$1,139,775 per approved financial model to the New School/F. Tech Fund (4 cents).
 - This transfer is from retired G.O. debt for West Stokes High School and Piney Grove Middle School
 - Title XIX Medicaid in the amount of \$546,039.
 - \$395,820 annual recurring amount to Mental Health MOE fund; this new fund accounts for and tracks the funding of MOE for mental health services.

Vehicle Maintenance

- Budget decreased (\$39,098) or (19.52%)
- \$2,500 cut from requested budget for materials and services.
- Decrease due to Vehicle Maintenance Supervisor retiring, and recommending transferring duties to Support Services Director.
- Part Time employee added for when employees are out due to vacation or sick.
- Removal of fuel tanks put in Capital Projects Fund in the amount of \$60,000.

Veteran Service

- Budget increased \$670 or 2.07% due to increase in hours.

New School/F. Tech Fund (4 Cent Fund)

- Transfer to General Fund
 - Debt Service Payment of \$2,623,805 from the 4 Cent Fund
 - FTCC annual operating cost \$299,086
- Transfer to School Current Expense Fund
 - Poplar Springs Elementary School annual operating cost \$87,700
- County Manager is recommending transferring \$1,139,775 from General Fund per the model.
- \$266,721 fund balance is appropriated to fund debt and operating expenses.
- Estimated education fund balance as of 06/30/20 is \$2,903,224.

Dept Budget Highlights - Fire Districts (all)

- 8 cent tax rate for all Fire Funds
- King Fire District Fund-\$471,662 decreased (\$57,632 or (10.89%) with no fund balance used. Fund Balance estimated as of 06/30/20 is \$6,396.
- Rural Hall Fire District Fund-\$91,196 decreased (\$2,218) or (2.37%) with no fund balance used. Fund Balance estimated as of 06/30/20 is \$6,536.
- Walnut Cove Fire District Fund-\$344,461 increased \$20,958 or 6.48%, with \$15,450 of the fund balance used. Fund Balance estimated as of 06/30/20 is \$48,897. Budget includes part time pay 7pm to 7am due to call volume and volunteers availability. Walnut Cove Fire is approaching their ISO rate re-inspection in the next year. They are discussing options with South Stokes Fire and Rescue on placing a Walnut Cove apparatus at their substation, in hopes of reducing the insurance rating in that particular area.
- Service District Fund-\$2,416,997 increased \$130,035 or 5.69%, with \$86,015 of the fund balance used. Fund Balance as of 06/30/20 is \$86,726.
- Sales tax estimated with recommended formula due to the COVID-19 for all fire districts.

Capital Reserve Fund Transfers

- Transferring into Capital Reserve
 - \$100,000 for HVAC replacement and other projects
 - \$10,000 from LifeBrite per lease agreement
- Transferring out to General Fund
 - Register of Deeds Technology Funding \$14,672
 - Social Services Cars \$4,650
 - Public Buildings-Paving EMS station at the hospital and Old Courthouse parking \$25,000
- Transferring out to Capital Projects Fund
 - Removal of fuel tanks \$60,000

Other Funds

- Regional Sewer Fund increased of \$6,349 or 4.33%
 - 1/3 cost Front loader Backhoe
 - Increase Public Workers Director from 10% to 15%
 - Increase Administrative Assistant-Public Works from 5% to 15%
 - ½ of used ATV (ATV is to be used to check sewer lines on citizens property).
- Stokes Reynolds Hospital Fund-Hospital operating per contracted amount of \$40,000 (final year) ,and \$10,000 transferred to the Capital Reserve fund for capital needs.
- Danbury Water Fund increased \$29,099 or 19.06%
 - 1/3 cost Front loader Backhoe
 - Increase Administrative Assistant-Public Works 5% to 15%
 - ½ of used ATV (ATV is to be used to check water lines on citizens property).
 - Valving repairs due to new meters at 4 locations.
- E911 Fund decrease of (\$29,315) or (4.35%)

Capital Projects Fund

- Projects have been put into the Capital Project Fund. If these projects are approved a Capital Project Ordinance will have to be adopted.
- The following projects are included:
 - Solid Waste Transfer Stations Pinnacle \$300,383 - funding will be financing
 - Fuel Tank removal \$60,000 - funding from Capital Reserve Fund

In Summary, What should be the focus for the BOCC on this budget recommendation?

- Review and make any desired changes to my recommendations on Personnel
- Review and make any desired changes to my recommendations on Equipment Purchases
- Evaluate the School System requests
- Ask additional questions the Board may have on the budget recommendation that may not have been addressed in the budget message or this power point presentation